

ANNUAL REPORT

2018 - 2019



REPORT FROM THE CHAIR, CHRIS ATHERTON:

One of the first things I did after becoming Chair of VRC in May was to attend the Volunteer Recognition awards in Horowhenua in June and later in Palmerston North. These events brought home to me all of the great work that our volunteers do in the community, and the help they give to our member organisations. What an amazing group of people. Our Co-ordinators – Guy in Horowhenua, Melva and Janetta in Palmerston North and Joy and Chrissy in Feilding are a real taonga for VRC and have to be mentioned for the great work that they do week in week out.



2019 has been a year of transformation for VRC with the Board – who are all also volunteers – freely giving up their time to develop a strategic direction and strategy. The previous Chair, Margo Lawrence, has been instrumental in developing this sound base from which VRC can thrive and grow into the future. Margo's commitment, organisation and dedication also made sure that VRC has sound systems, processes and has the right staff to see the vision realized.



Without the continuing support of our funders, which include Horowhenua District Council, Palmerston North City Council, The Department of Internal Affairs and member organisations, VRC would not be able to continue to support the great work that our Volunteers do.

After Renee Dingwall, the VRC Manager, left us in February we spent some time recruiting the current Manager Kate Aplin. We are also grateful for Karen Griffiths assistance in keeping things running while we were recruiting Kate. Kate has been able to build on the great work that Renee did over her tenure. Kate has been tasked with implementing the strategy and taking VRC forward and has proven to be more than capable of the task. Her proactive approach has been a real asset to VRC.

One of the decisions made by my predecessor was to appoint an Events Manager. Juliana Chang has been another great asset to VRC and has done an outstanding job at organising our volunteer events since the April 2019. The Volunteer Recognition Events mentioned above were a real learning curve for us all and were an outstanding success.

WE ARE LOCATED AT:

Hancock Community House
77 King Street, Palmerston North

Te Takare
10 Bath Street, Levin

Te Awahou Nieuwe Stroom
92 Main Street, Foxton

My previous role with VRC was as Treasurer, and we are still looking for a replacement for this role on the Board. My thanks go to the current Board members for supporting both myself as well as Kate and Juliana. The importance of this support cannot be overstated.

Financially this has been a tough year for VRC with revenue being lower than originally expected and costs greater with additional staff costs incurred – many thanks to Nuwan for sorting out our database – as well as contract staff costs that had not been anticipated when we set the budget back in June 2018. The final outcome for 2019 was a loss of \$18,566 which compares with the \$18,538 profit we made in 2017. Revenue was lower than 2017/2018 by over \$30,000 and expenses higher by \$5,000 due to higher staffing and contract staff costs than anticipated. Looking forward to 2020, now that we have a stable cost base and established staff in their new roles, we expect that revenue will grow and we will be able to do more of the great things that we do.

WE WOULD LIKE TO THANK OUR SPONSORS:

COGS Manawatu and Horowhenua
Department of Internal Affairs
Horowhenua Annual Plan Funding
Lottery
Lottery Ministers Discretionary Fund
Palmerston North City Council
Ricoh
United Way

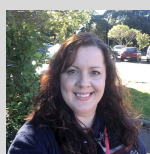
Profit & Loss Volunteer Resource Centre 1 July 2018 to 30 June 2019 30 Jun 19

Income	
Grants	\$90,892.00
Workshop Attendance Fees	\$350.00
Membership	\$6,729.00
Total Income	\$97,971.00
Less Cost of Sales	
Contract staff	\$6,827.32
Total Cost of Sales	\$6,827.32
Gross Profit	\$91,143.68
Plus Other Income	
Interest Received	\$109.34
Total Other Income	\$109.34
Less Operating Expenses	
Audit Fees	\$2,265.00
Office Expenses	\$24,971.04
Workshops/Events/Promotions	\$9,116.24
Staff expenses	
Employer Expenses	\$64,542.94
Training Staff & Board	\$2,449.35
Volunteer Staff Recognition	\$6,473.98
Total Staff expenses	\$73,466.27
Total Operating Expenses	\$109,818.55
Net Profit	-\$18,565.53

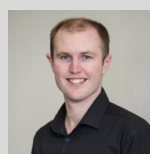
THE BOARD



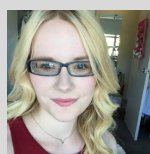
Chris Atherton
Chair



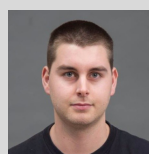
Jade Berridge
Vice Chair



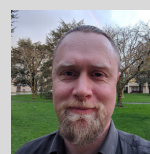
Jordan Dempster
Board Member



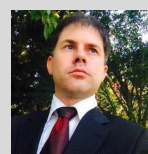
Vicki Wilce
Secretary



Lucas Woolf
Board Member

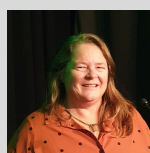


Peter Hamilton
Board Member



Richard Greaney
Board Member

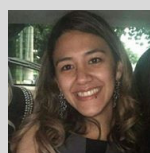
THE STAFF



Kate Aplin
Officer Manager



Guy Dellabarca
Coordinator



Juliana Chang
Events Manager

REPORT FROM THE MANAGER, **KATE APLIN:**

The Centre has had a year of changes with me being one of them. I joined the team in May to work in partnership with Juliana on developing the services provided to volunteers and member organisations, which has seen me out and about in the different communities of the area talking with people to make sure we are providing what our members need. I am astounded at the number of people who are just wanting to give, whether it be time, opportunity, or financially.

The systems that are in use at VRC have been reviewed and continue to be modified to ensure that they are accessible, accurate, and user friendly. This will continue over 2019/20.

We have a stable team, a stable base, a stable Board, fantastic volunteers, awesome organisations, and a very positive future.



Growing Great Volunteer (Partnership with Exult)

Statistics	30/6/18	30/6/19
Active Organisations	82	93
Active Volunteers	1483	1801
Total Active Roles	150	150
Total Referrals	12,036	27,646
Total Matches	1,008	891



Sort It Expo Career



Growing Great Volunteer



Festival of Cultures

REPORT FROM THE EVENTS MANAGER, **JULIANA CHANG:**

With a dedicated Events manager, VRC now runs events with a new approach. We want to optimize our resources by hosting target-focussed workshops, participating in relevant events, and promoting courses that are of benefit to volunteers and organisations.

We aim to make information available, and continuously improve the quality of our services through a new, creativity and fun strategy.

We have recovered the teamwork spirit and as a result, we have a safe and thriving work environment where staff and volunteers are satisfied and confident to keep on working and this is transmitted to our member Organisations.

Further information about our activities can be found in our newsletters and on our Facebook page.